SAINT LUCIA FOOTBALL ASSOCIATION INC.

Propelling Saint Lucia Football to Higher Heights

Saint Lucia Football Association

www.stluciafa.org

REQUEST FOR QUOTATIONS FOR THE PURCHASING OF VEHICLES FOR THE SAINT LUCIA FOOTBALL ASSOCIATION INC.

ST. LUCIA FOOTBALL ASSOCIATION INC.

Propelling Saint Lucia Football to Higher Heights

P.O. Box 255, Castries, St. Lucia. Telephone: (758) 453-0687/456-0509 Fax: (758) 456-0510
Email: gensec.slfa@gmail.com / Website: http://www.stluciafa.org/

7th April 2026

To: Potential Bidders

Dear Sir/Madam,

REQUEST FOR QUOTATION
Purchasing of vehicles for the Saint Lucia Football Association Inc.

The Saint Lucia Football Association Inc. (SLFA) under its FIFA Forward Project is currently seeking to purchase three new vehicles. As part of this project the SLFA intends to award a contract for the purchasing of these vehicles.

1. You are invited to submit price quotation(s) for the purchasing of vehicles for the SLFA.

To assist you in the preparation of your price quotation we enclose the necessary specifications, for the vehicles of the vehicles required:

- One 14-20-seater bus 2026 Model, automatic transmission, Power Steering Back up Camera Display Engine/Drive Train: – 2.8 Liter Diesel, Turbo, 2WD Power Door Locks Air Conditioning w/Individual Vents for Rear AM/FM, CD, AUX, USB, Bluetooth Front & Rear Seatbelts Anti-Theft System (Immobilizer) Dual Front Airbags Anti-Lock Braking System (ABS), internal monitoring camaras.

- Two 30+ seater passenger Commuter Engine/Drive train: 6 Cylinder, 4164cc - Diesel, 2WD, Manual Transmission Power Steering, Air Conditioning, Front & Rear Heater, Central Door (Auto Type with Buzzer & Warning Lamp), Fire Extinguisher, High Mount Stop Lamp, Luggage & Back Door (Double Leafed), Mike and Mike Amplifier, internal monitoring camaras.

The tender process from invitation to tender until signing of contract is expected to take place in May 2026.

To qualify for consideration the tender procedure, interested companies are required to submit the following information and documents for eligibility assessment:

2. Your quote should consist of:

    - Official letter expressing interest
    - Company details including full company name, full address, phone and email
    - Copy of company registration certificate
    - Company profile

3. The information and documents specified above to be submitted to the Saint Lucia Football Association in PDF format on or before 22nd April 2026 at the latest to the following address Saint Lucia Football Association Inc, P.O. Box 267 La Clery Castries Saint Lucia.

4. The subject line must be clearly marked as follows:

Request for Quotation for the purchasing of three (3) vehicles for the Saint Lucia Football Association Inc.

5. Your quotation in the required attached format should be addressed to

Victor Reid
General Secretary
Saint Lucia Football Association
P.O. Box 256
La Clery, Castries
Saint Lucia

6. The **deadline** for receipt of your quotation(s) at the address indicated is 22nd April 2026 at 4:00pm.

7. In evaluating the quotations, the Employer will determine for each proposal the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows

    a. where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
    b. where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
    c. if a supplier refuses to accept the correction, his quotation will be rejected

8. The Employer will award the contract to the Bidder whose quotation has been determined to be substantially responsive to this invitation to quote and who has offered the most advantageous bid and is qualified to do the work.

Further information can be obtained from

Henix M. Joseph
FIFA Forward Projects Coordinator
Saint Lucia Football Association Inc.
Telephone: (758) 718-8136
Email: henixj@gmail.com
copied to gensec.slfa@gmail.com

Please confirm the receipt of this invitation and whether or not you will submit price quotations.

Yours sincerely,

.....
Victor Reid
General Secretary

THE EVALUATION CRTERIA FOR THE SUBMISSIONS RECEIVED

Evaluation Criteria	Description	Weight (%)	Scoring Method
Price/Financial offer	Total cost of vehicles including taxes, delivery, and any additional charges	**30**	
Warranty after sales	Length and coverage of warranty, service plans, parts availability	**10**	
Delivery time	Timeframe for delivery of all three vehicles	**10**	
Compliance with Tender Docs.	Completeness of submission (documents, certifications, forms	**10**	
Maintenance and support	Availability of local servicing, spare parts, and technical support	**10**	
Technical Specifications	Compliance with required vehicle specs (engine size, fuel efficiency, safety)	**30**	